

Dear Parents:

Thank you for your interest in Ambassador Christian Academy. Enclosed is an application form along with important information about school programs, and the tuition and fees schedule.

The Academy desires families who recognize the need for their children to have a Christian school education. ACA admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school and does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Typically, the admissions process is as follows;

A. \_\_\_\_\_ Tour school and meet with head of school.

The interview allows discussion on a variety of matters including questions parents may have. The prospective student should be present at this time. A tour of the campus facilities takes place if this is the first visit to the school.

B. \_\_\_\_\_ Complete & return application forms with application & registration fees.

\_\_\_\_\_ Submit child's original birth certificate (ACA will make a copy).

- \_\_\_\_\_ Submit copy of immunization records.
- \_\_\_\_\_ Kindergarten students submit a completed physical exam.
- \_\_\_\_\_ Submit a copy of a recent report card and/or achievement test score.

C. \_\_\_\_\_ Entrance testing for Kindergarten through 8<sup>th</sup> grade students.

D. \_\_\_\_\_ Notification of acceptance or waiting list status.

If you have any additional questions after reviewing the admissions packet, please do not hesitate to contact us. We look forward to hearing from you.

In His Service,

Christina Hutchings

Head of School